

MINUTES OF MEETING
OTC COMMUNITY DEVELOPMENT DISTRICT

The OTC Community Development District audit committee meeting was held Wednesday, August 13, 2025 at 10:30 a.m. at the offices of Kilinski | Van Wyk, 2529 Herschel Street, Jacksonville, Florida. 32257.

Present were:

Michelle Pierce
Rose Bock
Rodney Thompson
Rocky Morris

Chairperson
Vice Chairperson
Supervisor
Supervisor

Also present were:

Marilee Giles
Andrew Mansen
Chris Loy

District Manager
District Engineer
District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 10:30 a.m.

SECOND ORDER OF BUSINESS

Review and Ranking of Proposals for Audit Services

Ms. Giles presented two proposals received in response to the request for proposals for audit services from Berger Toombs and Grau & Associates. The Board discussed the proposals and gave the following scores: Ability of personnel – Grau & Associates: 20 points, Berger Toombs: 20 points; Proposer's experience – Grau & Associates: 20 points, Berger Toombs: 20 points; Understanding scope of work – Grau & Associates: 20 points, Berger Toombs: 20 points; Ability to furnish the required services – Grau & Associates: 20 points, Berger Toombs: 15 points; Price – Grau & Associates: 20 points, Berger Toombs: 18 points.

On MOTION by Mr. Morris seconded by Ms. Bock with all in favor ranking Grau & Associates #1 with 100 points and Berger Toombs #2 with 93 points was approved.

THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Morris seconded by Ms. Pierce with all in favor the meeting was adjourned.
