

MINUTES OF MEETING
OTC COMMUNITY DEVELOPMENT DISTRICT

The OTC Community Development District audit committee meeting was held Wednesday, May 14, 2025 at 10:30 a.m. at the offices of Kilinski | Van Wyk, 2529 Herschel Street, Jacksonville, Florida. 32257.

Present were:

Michelle Pierce

Rose Bock

Rodney Thompson

Chairperson

Vice Chairperson

Supervisor

Also present were:

Marilee Giles

Mary Grace Henley

Stephen Reisner

District Manager

District Counsel

District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 10:30 a.m.

SECOND ORDER OF BUSINESS

**Approval of Auditor Selection Evaluation
Criteria**

Ms. Giles presented five proposed criteria that will be used to score future proposers, including ability of personnel, proposers experience, understanding of scope of work, ability to furnish the required services, and price, each weighted equally at 20 points.

On MOTION by Ms. Pierce seconded by Ms. Bock with all in favor the evaluation criteria was approved as presented.

THIRD ORDER OF BUSINESS

Other Business

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Bock seconded by Ms. Pierce with all in favor the meeting was adjourned.

